

## Methods of sponsorship

- Online through Virgin Money Giving or Justgiving
- Sponsorship form - please ensure that your supporters complete the forms thoroughly and write in block capitals their **NAME** and **HOME ADDRESS**.



If they are a UK tax payer, please ensure that they tick the Gift Aid box as this allows us to claim an extra 25% on their donation at no expense to them. **(We cannot process the Gift Aid if the supporter's work address is given.)**

## Payment Methods

The best way for you and your supporters to donate is to either:

- Send a cheque payable to 'Hope for Children' to our Hemel address as below:

**Hope for Children, HOPE House, 14a Queensway, Hemel Hempstead, HP1 1LR.**

The participant's name and fundraising event needs to be written on the back of the cheque.

### OR

- Make an internet banking transfer to us. Our details are:

**NatWest Bank: Acct Name:** Hope for Children **Sort Code:** 601033 **Acct Number:** 78444071.

The participant's name and fundraising event should be put in the reference field so we can identify the payment.

- If any of your supporters make out cheques to you personally, or pay in cash, please could we ask that you deposit these donations into your own bank account first and then follow the methods above. We would really appreciate it if you could wait until all of the donations have been received before sending us a cheque or internet banking transfer.
- If you send any cheques, please make sure that you enclose a sponsorship form and that the names and addresses are consistent with those on the cheques.
- If any of your supporters pay with a CAF voucher please post these to us with a note of your name and what they are sponsoring you for.
- You can also make payment by credit/debit card. However, HOPE has to pay a transaction fee of up to 3% of the value of the donation. Therefore, we would encourage you to use one of the preferred payment methods above.

We do not accept American Express. Credit card transaction fees are non-refundable. Please call 01442 234561 to make your payment by telephone.